



VACANCY

REFERENCE NR	:	CSP_04/2020
JOB TITLE	:	Head of Department: Strategy Office
JOB LEVEL	:	E2
SALARY	:	Negotiable
REPORT TO	:	Executive Strategy Management
DIVISION	:	Strategy Management
Department	:	Strategy and Corporate Performance
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Fixed Term Contract: 5 years

Purpose of the job

The role will be responsible to develop and implement tools, methodologies and models for sound strategy development and analysis as well as serve as a think tank for organisational strategy process including planning, advising, monitoring and evaluation of the institutional performance of SITA to ensure continuous improvement in organizational efficiency .

Key Responsibility Areas

Conceptualise strategy development and management tools, methodologies and models. Manage strategy development processes;

Develop, integrate and align the Corporate BSC with the Corporate Strategy planning process to ensure attainment of SITA objectives;

Monitor and manage all issues related to corporate performance programmes and projects performance indicators, performance audits, corporate performance analysis and their policies, procedures and workflows in order to improve the overall performance of the organisation; Design a continuous improvement strategy from corporate performance results and ensures divisional accountability for the implementation of continuous improvement initiatives;

Ensure that the company has business continuity and crisis management plans in place by establishing a process for an annual review of the strategy, reconfirm mission, vision, goals and objectives; and

Financial and business management. Human Capital Management.

Qualifications and Experience

Minimum Qualifications: Bachelor Degree/B Tech in Business Management/ Administration or related field/ equivalent NQF level.

Preferred Qualification: MBA preferred, or Masters in Business commensurate experience in public sector and/or ICT industry.

Experience: 8+ years' management/leadership experience in a Strategy Management function in a medium to large organisation of which experience should include:

- Corporate Strategic Planning;
- Supporting business units in the development, implementation, monitoring of and assisting with the execution of business plans;

- Facilitation of strategy development workshops; and
- Corporate Performance Management.

Technical Competencies Description

Strategic or business planning; Formulation methods and processes; Business Intelligence Capability, Monitoring and Evaluation Strategies; Profitability Modelling, Analysis, and Optimization; Project and Programme Management; Risk Management Performance; Facilitation; Scenario planning; IT Standards and practices; Business processes, standards and trends; Business simulation models; Research; Financial Modelling; Stakeholder Management; Organizational Performance Management; Project and program management oversight; Corporate Governance; Solution Development; General Business Management and development; General Human Resource Management; General Financial Management; Knowledge of business / service strategy; Knowledge of service management principles; Business risk and issue identification; Knowledge of PFMA, MFMA and procurement policies in government.

How to apply

Kindly forward your CV to: Tshidi.recruitment@sita.co.za stating the position applying for and the relevant reference number

Closing Date: 23 April 2020

Disclaimer

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to people from the designated group.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be accepted